

## **Hall Green Child Contact Centre - Parents Information Leaflet for Self Referrals**

Thank you for your interest in using our Centre. Families wanting to apply for a place will be required to go through the following process:

### **Attend an interview at the Centre**

There will be separate interviews for resident and non-resident parents. They will be used to gather information about you, your children and the background to what has happened. You will also be given information about the Centre and how it operates.

### **Receive a letter from the Centre**

A copy of the same letter will be sent to both the resident and non-resident parents. If we are able to offer your family a place for contact the letter will give details of when and where it will take place. The letter will also give details about the arrangements for contact such as who will be bringing and collecting the children.

### **Length of time that you will be able to use the Centre for**

The Centre will in the first instance only offer you three sessions of contact. Additional sessions will be subject to these being completed successfully.

### **Confirmation**

If you have been offered a place you will be required to contact the Centre within five days to confirm your acceptance of it.

### **Address for correspondence:**

## **Hall Green Child Contact Centre**

C/o 93B School Road, Hall Green, Birmingham B28 8JQ

Telephone Number: 0121 777 9873

Email [hgcccc.coordinator@gmail.com](mailto:hgcccc.coordinator@gmail.com)

Web [www.hgcccc.org.uk](http://www.hgcccc.org.uk)