



Hall Green and Smith's Wood Child Contact Centres

Registered charity number 1148514

93b School Road, B28 8JQ

0121 777 9873

hgccc.coordinator@gmail.com

hgccc.org.uk

Information leaflet

- A child contact centre is a neutral, safe and friendly place where a child spends time with a parent (or other family member) with whom they do not live.
- A place may be offered following the receipt of a referral.
- Self-referral forms are available on the website on the **Parents** page, or by post, on request.
- Professional referral forms are available on the website on the **Referrers** page.
- It is the decision of the Chair as to whether or not a referral is accepted.
- A family's place at the Centre will normally be reviewed after 6 - 8 sessions, unless the number of sessions has been agreed in advance, or directed by court order.
- The Centres are run by volunteers and offer supported contact and not supervised contact. **The Centres are unable to provide written reports for Court proceedings.**
- Staff and volunteers are trained to be impartial and to keep Centre matters confidential.
- The best interests and well-being of the children are the Centres' priorities.
- At Hall Green, contact parents and their children spend their time in the main hall, and at Smith's Wood the facilities of Wise Owls Nursery are used. At both Centres, weather permitting, outside play areas are available.
- The Centres also facilitate **hand overs**. This is when the contact parent may take their child/children out of the centre. This must be agreed by both parents and be within the opening times of the Centres.
- By prior agreement only, it may be possible for a resident parent to use a waiting area during a contact session.
- Resident parents may not participate in the contact sessions unless this has been agreed in advance with the Referrals Coordinator.



- If requested, a parent may arrange to have a pre-visit, prior to contact commencing, with or without their child/children.
- Prior to contact taking place, parents will be invited, separately, to attend a pre-contact meeting. The purpose of the meeting is to confirm information, offer an insight into how a contact centre runs and to agree some ground rules. Parents are required to sign a pre-contact agreement form.
- There is a registration fee of £20, which is normally paid by the contact parent at the pre-contact meeting.
- The Centre, on request, will provide a Record of attendance for a fee of £20.
- Hall Green and Smith's Wood Child Contact Centres are GDPR compliant.

Hall Green

The Hall Green Centre is open on Saturdays 2.00 pm - 4.00 pm weekly, and 11.00 am - 1.00 pm fortnightly.

The Centre is located in the hall adjacent to the Church of the Ascension at the junction of School Rd and Fox Hollies Rd, Hall Green, Birmingham, B28 8JQ

The no. 11 Outer Circle bus passes the door.

A short walking distance away is the Stratford Rd, served by the no. 5 & 6 buses and the Johnsons X20 Stratford to Birmingham route.

Hall Green station is a short walk away, and for those travelling by car, parking spaces are available.

Smith's Wood

The Smith's Wood Centre is open on Saturdays 2.00 pm - 4.00 pm fortnightly.

The centre is located at Wise Owls Nursery, Wheatfield Close, Smith's Wood, B36 0QP

The Chelmsley Wood to Birmingham bus route number 94 travels along Auckland Drive and stops near to Greenfinch Road, 3 minutes walking distance from the Centre. The nearest train stations are Birmingham International and Coleshill Parkway, from where taxis are available.

For those travelling by car, parking spaces are available.

Useful contacts

Clive Jones, Chair of the Board and Coordinator 0121 777 9873

Frances, Coordinator and Manager 07746 532261

Sarah, Referrals Coordinator 07895 580786

Angela, Centre Manager for Smith's Wood Centre 07754404044

