

# Hall Green Child Contact Centre – COVID Policy for Parents (updated February 2021)

If you are feeling unwell, have flu-like symptoms, a raised temperature, a cough, have lost your sense of smell and taste, OR you have experienced any of these symptoms within a 48-hour period prior to your session, you must not attend.

Anyone who has been abroad must not attend the Centre for 2 weeks after his or her return.

If, within 14 days of being at the Centre, you experience any COVID symptoms, please contact a coordinator.

Social distancing of a minimum of 2 metres should be observed at all times, except between parents and their children.

All parents are required to wear a face covering when moving through the building. Face coverings may be removed once a parent is seated at their allocated table. A parent who has permission to stay in the waiting area is required to wear a face covering.

Everyone who enters the building will have his/her temperature taken, by a volunteer, with a non-contact forehead thermometer. If it “bleeps”, you will be asked to leave.

For the time being, all sessions will be fortnightly only, except for families who already attend less frequently.

It is important that punctuality be observed. Non-Resident parents will be allowed into the Centre no more than 10 minutes prior to the start of their contact time and Resident parents should not arrive before the stated time and should not be late collecting their children.

## **Resident Parents:**

On arrival you should register with the volunteer at the main door, as usual. You will not be allowed to enter the building or wait in the coffee lounge unless this has been agreed with the coordinator in advance. A volunteer will escort children from the car park to the hall once the non-resident parent has arrived. There will be no physical contact (hand-holding etc.) with a volunteer. Younger children and babies unable to walk independently should be handed to a volunteer in a buggy. The volunteer will wear protective gloves and push the buggy into the hall. At the end of a session, the procedure will be the same, but in reverse. If old enough, please prepare your children for coming to the Centre under Covid rules.

## **Non-Resident Parents:**

On arrival you should register with the volunteer at the main door, go in through the coffee lounge, unless asked to use the side door. Wash your hands with soap for a minimum of 20 seconds, then wait in the hall. If your table isn't ready wait at the rear of the hall by the double doors. You will be informed when your child has arrived and you will be asked to meet them in the coffee lounge and make sure that they wash their hands. A child unable to wash their hands independently should be assisted by her/his parent. Paper towels (not hot air hand-driers) should be used. Younger children will not be carried by a volunteer but brought to you in a buggy. At the end of the session the procedure will be the same except in the reverse order. Please leave by the side door.

## **The Session:**

The number of families will be limited. Each family will be provided with a table and chairs but no toys/games /equipment. The resident or non-resident parent or both should bring activities for use by their children. What you bring should not be shared with other families. Please stay at your table throughout the session; for younger children we accept that this may be difficult. The mats will be put out for use by parents with babies. Frequent hand washing is advised as is the use of hand sanitisers, which will be available if you are unable to bring your own. In order to accommodate as many families as possible the length of time of your session will be 50 minutes. One or two families at a time will be able to use the garden area, weather permitting. Refreshments will not be provided (please bring your own) and only one family at a time will be permitted to use the toilet facility. 10 - minute intervals between sessions will be put in place to enable the cleaning of tables/chairs, etc.

Thank you for your cooperation. These strategies will remain in place until further notice.

**Set out on a separate sheet are your allocated dates and times for your sessions.**