

Smith's Wood Child Contact Centre - COVID-19 Policy for Parents, updated January 2021

If you are feeling unwell, have flu-like symptoms, a cough, a raised temperature, a loss of the sense of smell or taste, OR have experienced any of these symptoms during the 48-hour period prior to your session, you must not attend.

If, within 14 days of being at the Centre, you develop any COVID-19 symptoms, please contact a coordinator.

Anyone who has been abroad must not attend the Centre for 2 weeks after his or her return.

Social distancing of 2 metres should be observed at all times, except between parents and their children.

All parents are required to wear a face covering when moving through the building. Face coverings may be removed once a parent is seated at their allocated table. A parent who has permission to stay in the waiting area is required to wear a face covering.

Everyone who enters the building will have his/her temperature taken, by a volunteer, with a non-contact forehead thermometer. If it "bleeps", you will be asked to leave.

It is important that punctuality is observed. Non-resident parents should arrive 10 minutes prior to the start time of their session and Resident parents should arrive at the start time and not be late collecting their children.

Resident Parents:

On arrival you should register with the volunteer at the main door, as usual. You will not be allowed to enter the building or wait in the waiting room unless this has been agreed in advance with a coordinator. A volunteer will escort the children into the Centre when the non-resident parent has arrived. There will be no physical contact (hand-holding etc.) with a volunteer. Younger children and babies unable to walk independently should be handed to a volunteer in a buggy. The volunteer will wear protective gloves and push the buggy into the Centre. At the end of a session this procedure will be the same, but in reverse. Where possible, please prepare your child/children for coming to the Centre under the new rules.

Non-Resident Parents:

On arrival you should register with the volunteer at the main door and use the disabled toilet facility to wash your hands with soap for a minimum of 20 seconds before entering the main area. You will be told when your child has arrived and you will be asked to make sure your child washes his/her hands using the disabled toilet facility. A child unable to wash their hands independently should be assisted by her/his parent. Please use disposable paper towels to dry hands. Younger children will not be carried by a volunteer but brought to you in a buggy. At the end of the session your child will be escorted to their resident parent by a volunteer.

The Session:

The number of families at a session will be limited. Each family will be provided with a table and chairs but will not be permitted to use any of the nursery toys/games /equipment, (including those in the garden). The resident or non-resident parent, or both, should bring activities for use by their children. What you bring should not be shared with other families. When inside, please stay at your table throughout the session; we understand that for younger children this may not be difficult. Frequent hand-washing and the use of a hand sanitiser is requested. Hand sanitisers will be available if you do not have your own. In order to accommodate as many families as possible the length of time of your session will be limited to 50 minutes. This will allow 10 minutes for cleaning between sessions. One or two families at a time will be able to use the garden area, weather permitting. Refreshments will not be provided (please bring your own) and only one family at a time will be permitted to use the toilets. Each family will be allocated a session once every 4 weeks.

Thank you for your cooperation. These strategies will remain in place until further notice.

Set out on a separate sheet are your allocated dates and times for your sessions.